

H.A.S. Property Management

CONFIDENTIAL PERSONAL APPLICATION FOR RENTED PROPERTY

A separate application must be completed for each adult

To be received in advance (all monies must be in cleared funds)

Deposit, References, Advance rent payments, 'top up' payments, Legal document fees

NAME.....

MAIDEN NAME/PREVIOUS NAME IF CHANGED.....

NEXT OF KIN(RELATIONSHIP TO APPLICANT).....CONTACT NUMBER.....

CONTACT NUMBERS.....

PROPERTY APPLIED FOR.....

PROPOSED MOVING IN DATE...../...../.....

REASON FOR LEAVING CURRENT PROPERTY.....

CURRENT ADDRESS.....

.....

TIME AT PRESENT ADDRESS.....YEARS.....MONTHS IS IT RENTED.....

DATE OF BIRTH/...../..... AGE ON APPLICATION.....

NATIONAL INSURANCE NUMBER.....NATIONALITY.....

ARE THERE ANY DEPENDANTS TO BE LIVING AT THE PROPERTY YES/NO

NAMES

D.O.B/...../.....

SEX MALE / FEMALE MALE / FEMALE MALE / FEMALE MALE / FEMALE

ARE YOU OR ANY MEMBER OF YOUR FAMILY A SMOKER YES/NO

DO YOU HAVE ANY PETS YES/NO

DETAILS OF PETS.....

HOLDING FEE TAKEN/LEGAL FEE REQUIRED

(EQUIVALENT TO 1 WEEKS RENT - MINIMUM OF £50.00 MAXIMUM OF £80.00)

(THE PROPERTY WILL BE HELD FOR NO LONGER THAN 1 MONTH UNLESS PREVIOUSLY AGREED)

£..... RECEIVED YES/NO DATE.....

WE REQUIRE 2 FORMS OF IDENTIFICATION

AT LEAST 1 MUST BE PHOTOGRAPHIC.

RECEIVED.....

RECEIVED.....

DEPOSIT REQUIRED

£..... RECEIVED YES/NO DATE.....

RENT IN ADVANCE REQUIRED

£..... RECEIVED YES/NO DATE.....

WILL YOU BE CLAIMING HOUSING BENEFIT YES/NO BENEFIT FORM RECEIVED BY H.A.S YES/NO DATE.....